

## Review Recommendation

When the candidate is ready to submit their portfolio, please submit the completed Candidate and Mentor agreements to [Ritu.Chopra@ucdenver.edu](mailto:Ritu.Chopra@ucdenver.edu). Both the candidate and mentor must sign the agreement form with all required information complete and accurate.

By submitting this document, the mentor is confirming that the candidate is ready to proceed with the submission of their work. If you have any questions or need further assistance, please do not hesitate to contact Dr. Ritu Chopra or the NICE Team.

## Candidate Agreement

I, [**Candidate Name**] , hereby attest that I have completed my Intervener Microcredential portfolio according to terms and conditions in the policies and procedures. I hereby confirm that I have:

- Abided by the policies and procedures outlined in the Intervener Microcredentials and National Intervener Certification ePortfolio (NICE).
- Included only content in my e-portfolio that was a true representation of my own work, practice, and educational/training experiences.
  - Any work that is not directly my own has a citation or link to the work; this includes documentation such as web or journal articles, videos or other content as my documentation.
- Maintained confidentiality by not sharing any videos, photos, or other materials depicting or referring to students, clients or participants with unauthorized individuals. Adhered to the guidelines specified in the NICE Media Release.
- Did not share my e-portfolio content with other NICE candidates.
- Met and collaborated with my mentor to obtain their input and incorporated edits based on their feedback before submitting my portfolio for review.

I understand that any violation of these terms could result in disqualification from the microcredential and certification process.

Candidate Signature:

Date:

## Mentor Agreement

I, **[Mentor Name]**, hereby state that I completed the mentor training and mentored **[Candidate Name]** who is completing requirements for the National Intervener Certification E-portfolio (NICE) process. I certify that the candidate was mentored and supported by me and I provided a minimum of 3 virtual or face-to-face meeting sessions, totaling at least 6 hours of support and feedback. I further acknowledge that the candidate is supported by **[Name of State Deaf-Blind Project or University Partner]** in their application for an Intervener Micocredential or NICE certification.

I confirm that I:

- Refrained from directly editing the candidate's documentation or other e-portfolio content, allowing them to maintain ownership of their work.
- Did not add or edit documentation in the candidates e-portfolio on the candidate's behalf, respecting their responsibility for managing their portfolio.
- Maintained confidentiality with all content from a candidate's portfolio, sharing it only with the candidate and PAR<sup>2</sup>A Center staff as necessary.
- Avoided communicating about a candidate with NICE Review Board members who were involved in reviewing the candidate's portfolio, maintaining impartiality in the process.

By signing this form I state that I have assessed **[Candidate Name]** work and approve of their submission.

Mentor Signature/Title:

Date: