NICE — NATIONAL INTERVENER CERTIFICATION E-PORTFOLIO

The Candidate-Mentor Relationship

This document contains a table describing the roles, responsibilities, and relationships of candidates and mentors and (following the table) a list of acceptable forms of support a mentor can provide.

Mentor

Role	Responsibilities	Relationship Building
Mentor Has training in deaf-blindness and is familiar with the intervener model Provides support to the candidate as he or she learns about the NICE process Provides support to the candidate in understanding the CEC competencies and applying them to artifacts Encourages the candidate in the practice of reflective self-assessment Models reflective self-assessment (e.g., offers insights, when appropriate, from own work with students who are deaf-blind or previous work with interveners)	Review the Intervener Microcredential and NICE module to discuss with mentee Keep scheduled appointments (at least 3 for a total of at least 3 hours) Work with the candidate to create an e-portfolio development plan and timeline that includes a submission deadline Review the e-portfolio as it is being developed on an agreed-upon schedule and offer feedback and encouragement Communicate in a way that meets candidate's needs and preferences Communicates with the candidate and state deaf-blind project or university partner in a timely manner if circumstances arise that will prevent the them from providing agreed-upon mentoring	Adapt mentoring style to match the strengths and needs of the candidate Build a connection with the candidate Help the candidate "tell their story" their way Maintain candidate's confidentiality (includes not sharing or using the candidate's portfolio with others) Serve as a professional cheerleader/supporter

Role	Responsibilities	Relationship Building
	Complete and submit the Review Recommendation Form when the candidate is ready to submit their work.	

Candidate (Mentee)

Role	Responsibilities	Relationship Building
Has received intervener training and is serving a student who is deaf-blind Engages in conversations with the mentor about all aspects of e-portfolio development	Review the NICE modules and materials and discuss with mentor Create and share artifacts with mentor for feedback Integrate mentor's suggestions and feedback into e-portfolio Use the explanation "prompt" questions as a guide for conversations about artifacts Assume responsibility for the process and practice of reflective self-assessment. Keep scheduled appointments Let the mentor know of any problems or areas of confusion related to the NICE process and share expectations and concerns Let the mentor know in a timely manner if circumstances arise that will prevent keeping to	Is willing to be coached and open to constructive criticism as well as praise Professional and respectful of the mentor's time and expertise

	the agreed upon timeline and submission deadline Maintain confidentiality of student or client Let the mentor know when you feel you are ready to submit your work for review.	

Acceptable Forms of Support from Mentors

The role of the mentor is to provide support, suggestions, and encouragement to the candidate, but not be involved in the actual creation of the portfolio (e.g., writing, editing, uploading materials to Venture).

Acceptable forms of support include:
- Discussing the NICE modules, forms, or materials with candidates
- Explaining the CEC knowledge and skill competencies
- Recommending resources for professional development based upon the candidate's expressed areas of need
- Explaining NICE scoring processes
- Supporting the intervener in developing a timeline for submission
- Offering written or verbal feedback about the construction of the candidate's "About Me" section of the portfolio
- Offering written or verbal feedback on portfolio artifacts
- Asking guiding or clarifying questions as the intervener shares artifacts